# **Executive Director – Aquatic Organization**

## About Swiminc Inc.

We are a 501(c)(3) community based, private nonprofit organization that was established for the purpose of running the Worthington Pools and all the programs located at the center of this community resource. We are run by an all-volunteer Board of Directors drawn from the Worthington community. Swiminc was incorporated in May 1953 by members of the Worthington community working with the Worthington School District and it has operated the Worthington Pools pursuant to a long-term lease with the Worthington School District, the owner of the property, since 1957.

We are the custodian of over 65 years of tradition in Worthington, and we are dedicated to ensuring these traditions of the community are available for decades to come.

#### Mission

We are committed to providing the finest aquatics programs, services, and facilities to enrich the members' experience and to foster a lifetime appreciation of and involvement in wellness, recreation, and competitive sport.

## Job Title and Description

The selected Executive Director must bring innovation and strong leadership to continued evolution of Swiminc as an effective and self-supporting non-profit community corporation. They will spearhead development and growth by leading our reinvestment efforts in the Worthington Pools facilities, guiding the development of staff, building strong community partnerships, and generating funds through fundraising and sponsorship. The Executive Director must be an effective advocate for the organization by promoting and expanding the general awareness of the non-profit nature of the organization within the community.

## **Key Responsibilities**

- Oversee the general operation of Worthington Pools including budgeting, facilities operations, human resources, and programming.
  - Oversee current operations through staff management and delegation accordingly.
  - Evaluate and guide the development of an enthusiastic and talented professional staff.

- Review provided health inspection reports, licenses, certifications, water quality data and incident reports as needed or required.
- Oversee and manage the aquatic center budget.
- Expand sustainable revenue sources by encouraging program growth, promoting efficiencies, encouraging cost recovery, and refining contract use of facilities.
- Function as primary point of contact and consultant to the Swiminc Board of Directors reporting up and/or making presentations routinely as scheduled.
- In coordination and collaboration with, as well as through active participation in a close working relationship with the Project Manager of Capital Improvements, maintain an intimate knowledge and awareness of the reinvestment, renovation, and/or reconstruction efforts and needs at the Worthington Pools facilities.
- > Promote strong community partnerships.
  - General coordination and relationship building with community stakeholders, teams, membership, and general community.
  - Foster and facilitate strong partnerships with the City of Worthington, the Worthington School District, and any/all program constituencies.

## Qualifications

- > Bachelor's degree in a related field of study.
- > Significant leadership and management experience.
- > Exceptional interpersonal and communication skills with diverse constituencies
- > Experience with non-profit(s) and/or aquatics related business oversight.
- > An interest in non-profit fundraising and development.
- > Experience in community relations.

## **Salary and Benefits**

The competitive salary will be contingent on candidate's related skills, education, knowledge and abilities. Comprehensive benefits include medical and dental insurance, life insurance, retirement contribution, vacation leave, sick leave, holiday pay and other fringe benefits.

**For Consideration:** Submit a resume and cover letter to <u>HR@worthingtonpools.com</u> You may email questions to that same address.